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5 August 1957

MEMORANDUM FOR THE RECORD

FROM : Deputy Chief, Budget Division

SUBJECT : FY 1959 Budget Format (Submission to Bureau of the Budget)

A meeting was held on 24 July 1957 with Messrs. Wilhelm and Lewis of the Bureau of the Budget and Messrs. [redacted] of the Budget Division relative to the Bureau of the Budget proposal for the FY 1959 Budget Format. Attached as exhibit A is the Bureau of the Budget proposal. The following agreement was reached concerning the various items in the proposal:

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1. Items 1, 2, 3, and 6 were accepted by the Agency. Attached as exhibit B is the resultant format of the spreadsheet that will be submitted as provided in item 3 of the Bureau of the Budget proposal.

2. Item 4 recommendations were changed as follows:

a. Item 4a - Covering supplemental schedules on a combined vouchered and unvouchered basis was generally agreed to except that the schedule on average salary would be submitted as in the past with the addition of another column for the budget year showing the average salary for the unvouchered positions.

b. Item 4b was accepted.

c. Item 4c was deferred subject to further study within the Agency.

3. Item 5 was agreed to on all parts except 5a which provided for standard activity classifications for all organizational units. After discussion on the impracticable aspects of applying the major activity classification used for the over-all Agency budget to offices in the Support area, agreement was reached that item 5a would be dropped from the request. Bureau of the Budget representatives stated that they would submit an illustration of their proposal in item 5b.

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Attachments

BD/COMP/JLB/odb

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